

99115005104000

Heruntergeladen am 27.06.2025

<https://fimportal.de/services/99115005104000>

Modul	Sachverhalt
Leistungsschlüssel	99115005104000
Leistungsbezeichnung I	
Leistungsbezeichnung II	Register residence
Typisierung	3b - Bundesaufsichtsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Baustein Leistungen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Wohnsitz (115)
Verrichtungskennung	Anmeldung (104)
SDG-Informationsbereich	Vorübergehender oder dauerhafter Umzug in einen anderen Mitgliedstaat
Lagen Portalverbund	Wohnen und Umzug (1050200), Hausbau und Immobilienerwerb (1050100)
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	
Fachlich freigegeben am	08.09.2022
Fachlich freigegeben durch	Free and Hanseatic City of Hamburg Ministry of the Interior and Sport (BIS) Office for Internal Administration and Planning
Handlungsgrundlage	§ Section 17 (1) and (3) of the Federal Registration Act (BMG) https://www.gesetze-im-internet.de/bmg/_17.html § Section 21 (4) of the Federal Registration Act (BMG) https://www.gesetze-im-internet.de/bmg/_21.html § Section 23 of the Federal Registration Act (BMG) https://www.gesetze-im-internet.de/bmg/_23.html § Section 24 (1) of the Federal Registration Act (BMG) https://www.gesetze-im-internet.de/bmg/_24.html Numbers 17.1, 17.3, 22 and 23.0 to 23.0.2 General Administrative Regulation on the Implementation of the Federal Registration Act (BMGVwV) https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_27092022_VII2201041418.htm
Teaser	If you move into a new home, you must register in person with the registration office responsible for you at your new place of residence within two weeks of moving in.
Volltext	If you move into a new home, you must register with the registration office responsible for you at your new place of residence within two weeks of moving in. If you are under 16 years of age, you must be registered by the person whose home you are moving into.

Modul

Sachverhalt

If you are over 18 years of age and a carer or guardian has been appointed for you who can determine your residence, then your new home must be registered by your carer or guardian.

You only have to register newborn babies born in Germany if they move into a different home to that of their parents or mother.

To register your new home, you must come in person to the registration office responsible for you or authorize another person to do so.

Erforderliche Unterlagen

- Completed registration form (except for automated registration register)
- At least one proof of identity: Identity card Temporary identity card Replacement identity card Recognized and valid passport Recognized and valid passport replacement document
- If you are moving into a rented property: landlord's confirmation of residence or corresponding allocation feature
- If moving into residential property: notarized purchase contract or extract from the land register
- For persons under guardianship: written power of attorney or guardian's certificate
- If represented by another person: written power of attorney and identification documents of the person to be registered
- If moving from abroad: last residential address in Germany (registration confirmation, date of moving in and out)
- For spouses, life partners and family members with the same move-in dates: Date of moving in as well as previous and current residences
- The competent authority may request the submission of further documents to verify the information (for example: marriage certificate, birth certificate)

Voraussetzungen

You have moved into a new apartment in Germany.

Kosten

There are no fees.

Verfahrensablauf

- You appear in person at the registration office responsible for you or are represented by a person with power of attorney.

Modul	Sachverhalt
	• You fill out the registration form and sign it (except in the case of an automated registration register). • You submit all the necessary documents. • Finally, you will receive an official confirmation of registration from the registration office.
Bearbeitungsdauer	The processing time is usually 12 minutes.
Frist	You must register your new place of residence within 2 weeks of moving into your new home.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	• Opposition • Action for annulment • Compulsory action
Kurztext	• Residence registration • Anyone moving into an apartment must register with the relevant registration office • Registration deadline: within 2 weeks of moving in • Registration must be done in person or by a person with power of attorney • Responsible: competent registration authority of the new place of residence
Ansprechpunkt	
Zuständige Stelle	
Formulare	Forms available: no Written form required: yes (except for automated population register) Informal application possible: no Personal appearance necessary: no
Ursprungsportal	