

99135005031000, 99135005031000

# Applying for admission to the aptitude test for assistance in tax matters

Heruntergeladen am 25.06.2025

<https://fimportal.de/xzufi-services/345121555/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99135005031000, 99135005031000
Leistungsbezeichnung I	Applying for admission to the aptitude test for assistance in tax matters
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Steuerberatung (135)
Verrichtungskennung	Abnahme (031)
SDG-Informationsbereich	Anerkennung von Qualifikationen zum Zwecke der

Modul	Sachverhalt
	Beschäftigung in einem anderen Mitgliedstaat
Lagen Portalverbund	Berufsausbildung (1030200), Weiterbildung (1040100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	31.01.2019
Fachlich freigegeben durch	Hessian Ministry of Finance
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/stberg/_37a.html">https://www.gesetze-im-internet.de/stberg/_37a.html</a> <a href="https://www.gesetze-im-internet.de/stberg/_38a.html">https://www.gesetze-im-internet.de/stberg/_38a.html</a> <a href="https://www.gesetze-im-internet.de/stbdv/index.html#BJNR019220979BJNE006601140">https://www.gesetze-im-internet.de/stbdv/index.html#BJNR019220979BJNE006601140</a> <a href="https://www.gesetze-im-internet.de/stbdv/_6.html">https://www.gesetze-im-internet.de/stbdv/_6.html</a> <a href="https://www.gesetze-im-internet.de/stberg/_39.html">https://www.gesetze-im-internet.de/stberg/_39.html</a> <a href="https://www.gesetze-im-internet.de/stberg/_37a.html">https://www.gesetze-im-internet.de/stberg/_37a.html</a> <a href="https://www.gesetze-im-internet.de/stberg/_38a.html">https://www.gesetze-im-internet.de/stberg/_38a.html</a> <a href="https://www.gesetze-im-internet.de/stbdv/index.html#BJNR019220979BJNE006601140">https://www.gesetze-im-internet.de/stbdv/index.html#BJNR019220979BJNE006601140</a> <a href="https://www.gesetze-im-internet.de/stbdv/_6.html">https://www.gesetze-im-internet.de/stbdv/_6.html</a> <a href="https://www.gesetze-im-internet.de/stberg/_39.html">https://www.gesetze-im-internet.de/stberg/_39.html</a>

## Teaser

### Volltext

Are you a citizen of a member state of the European Union (EU), the European Economic Area (EEA) or Switzerland, have obtained an educational qualification outside Germany that entitles you to provide independent assistance in tax matters and would like to work as a tax consultant in Germany? Provided you are professionally qualified, the first step is to take an aptitude test before an examination board at the highest tax authority in the federal state in which you wish to work.

#### Binding information

If you are unsure whether you meet the requirements for admission to the aptitude test, you can request binding information from the relevant Chamber of Tax Consultants.

#### Examinations in Hesse

## Modul

## Sachverhalt

The aptitude test in Hesse is conducted by an examination board of the Hessian Ministry of Finance. The examination, which you can only take in German, consists of a written and an oral part.

Deadlines may have to be observed when submitting the application. Please contact the Hessen Chamber of Tax Consultants.

If you fail the exam, you can retake it up to 2 times.

Tip: Some training institutes offer preparatory courses - research them on the Internet.

## Erforderliche Unterlagen

- Application form (original)
- Proof of nationality
- Examination certificates, diplomas, certificates of qualification, deeds and other certificates (copies only with official certification)
- Curriculum vitae
- passport photo

Please refer to the application form for details.

## Voraussetzungen

Admission to the aptitude test is subject to the following conditions, among others:

- Citizenship of a member state of the European Union (EU), the European Economic Area (EEA) or Switzerland
- Diploma that entitles you to provide assistance in tax matters in your country or
- If the profession of tax advisor is not regulated in your country: completion of a course of study that prepares you for the profession and one year of professional experience

## Kosten

Processing fee

- for the binding information (admission requirements): EUR 200.00
- for the application for admission: EUR 200.00

Examination fee

- EUR 1,000

## Modul

## Sachverhalt

Please note:

- If you do not pay the examination fee on time, you will be deemed to have waived admission to the examination.
- If you withdraw an application before the decision is made, half of the fee will be refunded.

## Verfahrensablauf

Before you apply for admission to the examination, please read the "Information sheet on the aptitude test" available on the Internet carefully.

Binding information

- If you have any doubts about the fulfillment of individual requirements for admission to the examination -

Please apply in writing to the Hessen Chamber of Tax Consultants for information on whether you meet the requirements for admission to the examination; the required form is available on the website of the Hessen Chamber of Tax Consultants under Tax Consultants Tax Consultant Examination:

- Complete the application and compile the necessary supporting documents.
- Submit your application documents to the office named on the form.
- You will receive written information as to whether and which admission requirements you fulfill.

Application for admission to the examination

You submit the application for admission to the aptitude test in writing to the Hessen Chamber of Tax Consultants; the required form is available on the website of the Hessen Chamber of Tax Consultants under Tax Consultants Tax Consultant Examination:

- Complete the application and compile the necessary evidence.
- Submit your application documents to the office named on the form.

## Modul

## Sachverhalt

- The Chamber of Tax Consultants will check whether the information is complete and correct and, if necessary, will make further inquiries.
- You will receive written notification as to whether you have been admitted to the examination

### Aptitude test

- You will be informed of the date, venue and details of the examination procedure in the written invitation.
- In the written examination, you will complete 2 assignments on 2 consecutive days under supervision.
- You will receive written notification of the result of the written examination - together with the invitation to the oral examination, if applicable.

Please note: You will only be informed of the result in writing; please do not make any enquiries by telephone or verbally.

If you miss the oral examination without sufficient excuse, you will be deemed to have failed the examination as a whole; otherwise you will be given a make-up date.

The Hessian Ministry of Finance will issue you with a certificate confirming that you have passed the examination, which you can use to apply for appointment by the Chamber of Tax Consultants.

Tip: If you have any questions or need help with the application process, please contact the Hessen Chamber of Tax Consultants

[https://verwaltungsportal.hessen.de/leistung?leistung\\_id=L100001\\_9385725](https://verwaltungsportal.hessen.de/leistung?leistung_id=L100001_9385725)

[https://verwaltungsportal.hessen.de/leistung?leistung\\_id=L100001\\_9385725](https://verwaltungsportal.hessen.de/leistung?leistung_id=L100001_9385725)

## Bearbeitungsdauer

### Frist

Application for admission/examination date Please contact the Hessen Chamber of Tax Consultants regarding deadlines and exact examination dates.

## weiterführende

Modul	Sachverhalt
Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	<p>If you would like to work as a tax consultant in Hessen:</p> <ul style="list-style-type: none"> <li>• for binding information and the application for admission to the examination: Chamber of Tax Consultants Hesse</li> <li>• for the organizational implementation of the examination: Chamber of Tax Consultants Hesse</li> <li>• An examination board of the Hessian Ministry of Finance is responsible for the examination, which is organizationally supervised by the Hessian Chamber of Tax Consultants.</li> </ul> <p>You can also complete the procedure via the  <a href="https://www.eah.hessen.de/">https://www.eah.hessen.de/</a>  <a href="https://www.eah.hessen.de/">https://www.eah.hessen.de/</a></p>
Zuständige Stelle	
Formulare	<p>A separate platform has been developed for online applications. On the so-called service platform, you can submit your applications electronically and much more! You are welcome to get your own impression of the application in advance without registering first. Use the simulation for this. To be able to use the online application to its full extent, you must first register for the online application procedure.  <a href="https://dienstleistungsplattform.hessen.de/">https://dienstleistungsplattform.hessen.de/</a>  <a href="https://dienstleistungsplattform.hessen.de/">https://dienstleistungsplattform.hessen.de/</a></p>
Ursprungsportal	<p>Zulassung zur Eignungsprüfung für Hilfeleistungen in Steuersachen beantragen, Applying for admission to the aptitude test for assistance in tax matters</p>