

99108056036000, 99108056036000

Replace company card due to theft or loss

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/381641513/L100001>

| Modul | Sachverhalt |
|---------------------------|--|
| Leistungsschlüssel | 99108056036000, 99108056036000 |
| Leistungsbezeichnung I | Replace company card due to theft or loss |
| Leistungsbezeichnung II | |
| Typisierung | 2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug |
| Quellredaktion | Hessen |
| Freigabestatus Katalog | unbestimmter Freigabestatus |
| Freigabestatus Bibliothek | unbestimmter Freigabestatus |
| Begriffe im Kontext | |
| Leistungstyp | Leistungsobjekt mit Verrichtung |
| Leistungsgruppierung | Straßenverkehr (108) |
| Verrichtungskennung | Ersatz (036) |
| SDG-Informationsbereich | Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens |
| Lagen Portalverbund | Fahrerlaubnis und Sachkenntnisse (2110100) |

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| Einheitlicher Ansprechpartner | Nein |
| Fachlich freigegeben am | 26.09.2022 |
| Fachlich freigegeben durch | Hessian Ministry of Economics, Energy, Transport and Housing |
| Handlungsgrundlage | https://www.gesetze-im-internet.de/fpersv/_4.html https://www.gesetze-im-internet.de/fpersv/_9.html https://www.gesetze-im-internet.de/fpersv/_4.html https://www.gesetze-im-internet.de/fpersv/_9.html |
| Teaser | You are a company that operates in the commercial transportation of goods and passengers and are applying to replace a company card due to theft or loss. |
| Volltext | <p>The company cards are issued or delivered to the entrepreneurs or the persons appointed to represent them by law, the articles of association or the partnership agreement.</p> <p>The entrepreneurs ensure that the cards are used properly. In addition, they must ensure that the company card is entered into the tachograph at the beginning and end of the vehicle use for the company in order to assign the use of the vehicle to the company.</p> <p>Entrepreneurs are responsible for the regular storage of the data read from the tachographs and must hand them over to the authorities or their representatives upon request.</p> <p>The application must be submitted in person or online by the entrepreneur or a person authorized to represent them or an authorized person.</p> <p>Company cards are issued impersonally to the company and are generally sent directly to the company.</p> <p>The expiry date of the company card to be replaced (replacement card) corresponds to the expiry date of</p> |

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the previous company card if the remaining term is more than 185 calendar days

In the event of theft or loss of the company card, proof of a report (theft report from the police) or, if the card is lost, a written declaration (declaration of loss) must be submitted to the responsible office when the application is submitted. On request, the competent authority may require an affidavit.

If the remaining term of the card is less than 6 months, the card will be renewed.

When the replacement card is issued, the replaced card loses its validity

A recovered card must be returned to the issuing authority or body.

Erforderliche Unterlagen

- Access to the ELSTER company account, if applicable - Proof of the commercial register or business registration - As an authorized representative, a power of attorney or - as the owner of the company - an informal letter stating your name, address, date and place of birth. - Confirmation from the police regarding the theft report, if applicable

Voraussetzungen

Operator cards are issued to the operator or the persons and vehicle owners appointed to represent them by law, articles of association or partnership agreement, whose drivers carry out transportation that falls under the scope of Regulation (EC) No. 561/2006 or who must comply with the driving and rest periods in accordance with Section 1 of the Driving Personnel Ordinance (FPersV) or who must download data from the mass memory in accordance with Section 57a (3) of the StVZO.

Kosten

Verwaltungsgebühr: 30€ - 45€

Verfahrensablauf

Depending on the federal state, you can submit the application for the replacement of your company card with the required documents and information online or on site at

- At your local driving license authority

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| | <ul style="list-style-type: none"> • or another competent authority (e.g. TÜV, DEKRA). • In order to identify yourself online and check your documents, you must have the option of online authentication via a company account and digital upload of the required documents. • You can pay for the application online via a payment service provider. • The creation of a company card is subject to a fee. • As part of the application process, you must provide all the required information and submit or upload documents. • The responsible office will check your details for completeness and accuracy. • After a successful check, the KBA (Federal Motor Transport Authority) will issue the company card. • The company card issued can be collect it directly from the responsible office in person or have it sent to you directly by the KBA (after online authentication and online payment). |
| Bearbeitungsdauer | 8 Werktag(e) |
| Frist | 7 Werktag(e) |
| weiterführende Informationen | |
| Hinweise | If the company card is lost, the office processing the application and issuing the card must be informed immediately. |
| Rechtsbehelf | |
| Kurztext | - Company card replacement - Replacement due to theft or loss of company cards - For companies |
| Ansprechpunkt | <ul style="list-style-type: none"> • Local driving license authority • Competent authority (e.g. TÜV, DEKRA) |
| Zuständige Stelle | |
| Formulare | Forms available: Yes Written form required: Yes Informal application possible: No Personal appearance necessary: No |
| Ursprungsportal | Unternehmenskarte wegen Diebstahl oder Verlust ersetzen, Replace company card due to theft or loss |