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Carry out declarations for the identity card

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/121300581/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99008001014000, 99008001014000
Leistungsbezeichnung I	Carry out declarations for the identity card
Leistungsbezeichnung II	Carry out declarations for the identity card
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Meldung (014)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden

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	Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	14.01.2021
Fachlich freigegeben durch	Federal Ministry of the Interior, for Building and Home Affairs
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_27.html https://www.gesetze-im-internet.de/pauswg/_28.html
Teaser	If anything changes with regard to your identity card or the data entered on it, you must report this immediately.
Volltext	The data in the identity card must always be up to date, otherwise it becomes invalid. In addition, as a German citizen you are obliged to have an identity card from the age of 16. You are therefore obliged to notify the Bürgeramt of the following: • Name changes • if you have lost your identity card • if your identity card has been stolen • if you have recovered your identity card after reporting it as lost • Note: You can also report the loss and theft of your identity card to the police. There are 2 exceptions: • If your address or height changes, your ID card will still be valid. • If you do not comply with the obligation to report a change of address within Germany, you are acting irregularly.
Erforderliche Unterlagen	in the event of a change of data, for example a change of name: • Proof of the new name by means of a new civil status

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	certificate (for example, marriage certificate, register extract from the registry office concerning the new name). • Biometric photograph
Voraussetzungen	You are in possession of a German identity card.
Kosten	You will not incur any costs as a result of the notification. If you report a change of name, fees may be incurred as the document must be reissued if there is no valid passport with the new name.
Verfahrensablauf	Report the change, loss, theft or subsequent recovery to a Citizens Advice Bureau. You can also report loss and theft to the police.
Bearbeitungsdauer	Your message will be recorded immediately.
Frist	You must make the notification without delay.
weiterführende Informationen	https://www.personalausweisportal.de
Hinweise	
Rechtsbehelf	• Objection. • Appeal. Detailed information on how to file an appeal can be found in the notice of your claim. • Administrative court action
Kurztext	• Identity card notification • Citizens are obliged to report to the Citizen's Office regarding the identity card: Change of personal data (exception: address, height) Theft (can also be reported to the police) Loss (can also be reported to the police) Retrieval after reporting the loss • Costs: none • Processing time: none • Deadlines: immediately • responsible: in case of change of data (e.g. name) any identity card authority (Bürgeramt) in case of loss/theft: any identity card authority (Bürgeramt) or the police
Ansprechpunkt	
Zuständige Stelle	

Modul	Sachverhalt
Formulare	
Ursprungsportal	Meldungen zum Personalausweis vornehmen, Carry out declarations for the identity card