

99085001012002, 99085001012002

Apply for an express passport

Heruntergeladen am 27.06.2025

<https://fimportal.de/xzufi-services/121370776/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99085001012002, 99085001012002
Leistungsbezeichnung I	Apply for an express passport
Leistungsbezeichnung II	Apply for an express passport
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Reisepass (085)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)

Modul	Sachverhalt
Lagen Portalverbund	Auslandsaufenthalt (1120200), Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	21.02.2024
Fachlich freigegeben durch	Federal Ministry of the Interior and for Home Affairs (BMI)
Handlungsgrundlage	https://www.gesetze-im-internet.de/pa_g_1986/_6.htm https://www.gesetze-im-internet.de/passv_2007/_15.html https://www.gesetze-im-internet.de/passv_2007/_1.html
Teaser	The delivery time for a passport is usually at least 2 weeks. If you need a passport at short notice, you can apply for one using the express order procedure.
Volltext	You can identify yourself with a passport when you travel to other countries. If you need the passport urgently, you can apply for it in an express order procedure at a citizens' office. The delivery time for your new passport is then usually 3 working days. You will have to pay a higher fee for this. The normal passport has 32 pages. If you travel a lot, you can apply for a passport with 48 pages. Both variants can be applied for using the express order procedure. You can apply for your passport using the express order procedure at your local Citizens' Registration Office at your main place of residence. You can also submit an application to any other citizens' registration office if you can provide an important reason for doing so. There is an additional surcharge for this.
Erforderliche Unterlagen	• current biometric passport photo • fulfilled requirements for photos for electronic passports • if available and not yet validated: old passport, temporary passport, identity card, temporary identity card, children's passport

Modul	Sachverhalt
	• if applicable: Civil status certificate such as birth certificate, marriage certificate or civil partnership certificate
Voraussetzungen	• You have German citizenship. • There must be no grounds for refusing a passport, such as the assumption that you wish to avoid prosecution, execution of a sentence or a statutory maintenance obligation by leaving the country.
Kosten	Gebühr: 102€ Express passport application if you are 24 years or older Gebühr: 69,50€ Express passport application if you are under 24 years of age. Gebühr: 22€ Surcharge for a passport in the express order procedure with 48 pages: The basic fees for the passport are doubled if • the passport has to be issued outside official office hours or • you do not apply for the passport to be issued at your main place of residence.
Verfahrensablauf	You can only apply for a passport using the express order procedure in person at the Citizens' Registration Office. The application will be completed by the office staff. All you have to do is sign it. When you apply, your fingerprints will be taken solely for the purpose of storing them in the passport chip (usually a flat print of the left and right index finger). The passport is produced by Bundesdruckerei GmbH and sent to the authorities. You can then collect the passport from the authority.
Bearbeitungsdauer	3 Werktag(e) The prerequisite is that the order is received by the passport manufacturer by 12:00 noon.
Frist	10 Jahr(e) For applicants aged 24 and over 6 Jahr(e) For applicants under 24 years of age

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weiterführende Informationen	https://www.auswaertiges-amt.de/DE/Laenderinformationen/LaenderReiseinformationen_node.html https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/reisepass/reisepass-node.html
Hinweise	
Rechtsbehelf	
Kurztext	• Passport issuance express • Personal application for passports using the express order procedure • shortened delivery time of 3 working days • Surcharge of an additional EUR 32.00 for express order procedure • Validity: up to 24 years: 6 years from 24 years: 10 years • Responsible: Citizens' office at main residence Application also possible at any other citizens' office (additional costs apply)
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	Apply for an express passport, Express-Reisepass beantragen