

99061001116000, 99061001116000

Apply for a break from your studies

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/384365514/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99061001116000, 99061001116000
Leistungsbezeichnung I	Apply for a break from your studies
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Hochschulangelegenheiten (061)
Verrichtungskennung	Beurlaubung (116)
SDG-Informationsbereich	
Lagen Portalverbund	Studium (1030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	22.04.2020

Modul	Sachverhalt
Fachlich freigegeben durch	Ministry of Economics, Science and Digitalization of the State of Saxony-Anhalt
Handlungsgrundlage	https://www.landesrecht.sachsen-anhalt.de/perma?j=H_SchulG_ST_%21_29 https://www.landesrecht.sachsen-anhalt.de/perma?j=H_SchulG_ST_%21_29
Teaser	Would you like to take a break from your studies? You can find out what you need to consider during a semester off here.
Volltext	There are many reasons why studies are interrupted. In most cases, a semester off is requested for this. If you also want to apply for a leave of absence, there must be an important reason for doing so. Important reasons for a leave of absence include: • pregnancy • a semester abroad • a temporary job offer Each university decides for itself whether a leave of absence is granted in your case. The advantage of a leave of absence is that you remain enrolled. This means that you keep your place at university. The leave of absence will not be counted towards your standard period of study. However, you are not entitled to benefits under the Federal Training Assistance Act (BAföG) during your leave of absence. You can usually only apply for leave of absence 2 times for a maximum of 2 semesters.
Erforderliche Unterlagen	• Application • Proof that you have an important reason
Voraussetzungen	• You are enrolled • There is an important reason for the leave of absence
Kosten	None.
Verfahrensablauf	

Modul	Sachverhalt
Bearbeitungsdauer	
Frist	You must submit the application in good time before each semester within the re-registration period.
weiterführende Informationen	
Hinweise	If you interrupt your studies but do not apply for a leave of absence or if it is rejected, this can lead to financial disadvantages. Your entitlement to BAföG expires during the interruption. In addition, this interruption will be credited to your standard period of study. If you exceed the standard period of study, you will have to pay tuition fees.
Rechtsbehelf	
Kurztext	
Ansprechpunkt	Contact your university.
Zuständige Stelle	
Formulare	
Ursprungsportal	Apply for a break from your studies, Unterbrechung des Studiums beantragen