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Have a training centre recognised

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/392735019/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99019028016000, 99019028016000
Leistungsbezeichnung I	Have a training centre recognised
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)
Verrichtungskennung	Anerkennung (016)
SDG-Informationsbereich	
Lagen Portalverbund	Aus-, Weiterbildung und Sachkunde (2030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	20.05.2021

Modul	Sachverhalt
Fachlich freigegeben durch	Ministry of Education Saxony-Anhalt
Handlungsgrundlage	https://www.landesrecht.sachsen-anhalt.de/perma?j=rwBiF%C3%B6G_ST_%21_2 https://www.landesrecht.sachsen-anhalt.de/perma?j=rwBiF%C3%B6G_ST_%21_2
Teaser	Would you like to offer state-regulated further training? Then you need state recognition.
Volltext	<p>Continuing education institutions that want to offer state-regulated continuing education require state recognition. Recognition is a prerequisite for funding by the state.</p> <p>Your training centre must be recognised by the Ministry responsible for adult education. Only then may you carry out the further training in accordance with the respective continuing education ordinance.</p>
Erforderliche Unterlagen	<p>The application for recognition must contain the following information and evidence.</p> <ul style="list-style-type: none"> • the name, legal form, legal representative, field of activity, name of the director, address and registered office of the institution, • the training and professional career of the full-time director, • the presentation of the spatial and material equipment of the facility, • a confirmation by the competent tax authority of non-profit status, insofar as the institution is not a legal entity under public law, • the articles of association or the shareholders' agreement of the institution, • a declaration that changes to the information and evidence will be reported directly to the competent ministry in writing • Proof of a minimum number of recognised lessons or participant days of 3,000 per year
Voraussetzungen	<p>In order to be recognised by the training centre, it must:</p> <ul style="list-style-type: none"> • have their registered office in the state of

Modul

Sachverhalt

Saxony-Anhalt,

- have their field of activity mainly in the state of Saxony-Anhalt,
- serve exclusively or predominantly for adult education,

- are open to all,
- be a legal person or be supported by legal persons,
- have existed for at least 3 years and have proven their efficiency during this time,
- The management of the institution must be full-time. As a rule, the manager must have a scientific university degree. Exceptions to this are possible after a case-by-case examination, including in particular a completion of level 6 according to the German Qualifications Framework, taking into account professional experience in adult education.
- The institutions ensure high-quality educational work by maintaining a quality management system. This serves the continuous improvement of the organizational structure, the quality of the pedagogical processes, the educational infrastructure and personnel development. The recognised adult education institutions are obliged to prove the quality management system to the Ministry responsible for adult education every 4 years, for the first time on 01.12.2022. The evaluation can be carried out both externally and internally. The proof of the external evaluation must be documented in writing by a recognized certification body (certificate) and handed over to the ministry responsible for adult education.

Kosten

Verfahrensablauf

You submit an informal application for recognition of the training centre.

- Submit all required documentation.
- The competent authority will check your documents.
- If the examination is successful, you will receive a recognition notice from the competent authority.

Bearbeitungsdauer

3 months.

Frist

Modul	Sachverhalt
weiterführende Informationen	
Hinweise	Currently, 30 regionally active institutions, 2 state-wide associations in the state of Saxony-Anhalt are recognized by the Ministry of Education Saxony-Anhalt.
Rechtsbehelf	
Kurztext	Continuing education institutions that want to offer state-regulated continuing education require state recognition. Recognition is a prerequisite for funding by the state.
Ansprechpunkt	Please contact the Ministry of Education.
Zuständige Stelle	
Formulare	
Ursprungsportal	Weiterbildungsstätte anerkennen lassen, Have a training centre recognised