

99027002012002, 99027002012002

Apply for an international birth certificate

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/393396522/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99027002012002, 99027002012002
Leistungsbezeichnung I	Apply for an international birth certificate
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Geburt (027)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Bürger- und Familienrechte, Geburt, Sorgerecht für Minderjährige, elterliche Pflichten, Vorschriften für Leihmutterschaft und Adoption, einschließlich Stiefkindadoption, Unterhaltspflichten für Kinder bei

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	grenzüberschreitenden familiären Gegebenheiten
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Nach der Geburt (1010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	05.10.2020
Fachlich freigegeben durch	Senate Department for the Interior and Sport Berlin, Department 1 – Constitutional and Administrative Law
Handlungsgrundlage	https://www.gesetze-im-internet.de/pstg/_50.html https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_59.html https://www.gesetze-im-internet.de/pstg/_62.html https://www.personenstandsrecht.de/Webs/PERS/DE/uebereinkommen/_documents/ciec/ue16.html https://www.gesetze-im-internet.de/pstg/_50.html https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_59.html https://www.gesetze-im-internet.de/pstg/_62.html https://www.personenstandsrecht.de/Webs/PERS/DE/uebereinkommen/_documents/ciec/ue16.html
Teaser	If you need proof of birth to be presented to foreign bodies, you can apply for a multilingual birth certificate.
Volltext	The birth certificate proves the birth of a person, his first and last names as well as the details of the parents. You can obtain a multilingual birth certificate on the basis of the birth register kept in the competent registry office. The multilingual form contains, inter alia, the languages English, French, Spanish and Italian. The document does not require any further certification (legalisation/apostille) in the Contracting States to the Convention.
Erforderliche Unterlagen	To apply for a birth certificate, you will need: • Your identity card or passport (if you apply in writing: certified copy), • if applied for or collected by a representative: written power of attorney of the authorized person, their

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	identity card or passport (original or certified copy) and the identity card or passport of the representative • certain persons must also demonstrate a legal or legitimate interest
Voraussetzungen	Civil status documents contain personal data, so their issuance is subject to data protection restrictions. • Eligible applicants (minimum age: 16 years): the person to whom the birth certificate refers the spouse or partner (within the meaning of the Act on Registered Partnerships) Ancestors and descendants of the affected person Siblings with legitimate interest • Other people, including closer relatives such as aunts and uncles, only receive a certificate if they can credibly demonstrate a legal interest (for example, by writing to the probate court).
Kosten	Fees are charged for the issuance of a birth certificate in accordance with state law. Information about their amount can be obtained from the responsible registry office.
Verfahrensablauf	Personal application: • Visit the registry office that certified the birth. • You must present your identity card or passport for legitimation. • As a rule, you pay the fee when applying at the registry office. • In addition to yourself, a person you trust may also order and pick up the certificate for you. In addition to a written power of attorney, she presents her identity card or passport (original or certified copy) and her own identity card or passport. Application by post or fax: • Send an informal letter to the responsible registry office with the request to issue you with a birth certificate. • Your letter should contain the following information: Surname, first name Date and place of birth Surname, first name of the parents if known: registry office and notarization number

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	• Enclose a certified copy of your identity card or passport with the letter. • By sending the certificate, you will receive a fee notice. Online application: Depending on the offer of the city or municipality, you can also submit the application online.
Bearbeitungsdauer	0 - 5 Tag(e) Different, depending on the respective registry office, but usually within a few days
Frist	none
weiterführende Informationen	
Hinweise	none
Rechtsbehelf	
Kurztext	• Birth certificate issuance multilingual • If possible, applications should be made online via the respective portals of the cities and municipalities • multilingual documents are intended for submission to foreign bodies • only the foreign body concerned can decide whether a multilingual document is appropriate and whether additional certification (legalisation/apostille) is required. • no additional certification is required in the States Parties to the Convention (see Legal Bases) • the form text of the document is issued in 16 languages of the contracting states (see legal bases), the information about the person is taken from the German birth register • responsible: Registry office that has certified the birth
Ansprechpunkt	Contact the registry office.
Zuständige Stelle	
Formulare	• Forms: none • Online service available: depending on the offer of the Office

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	• Written form required: • Personal appearance required:
Ursprungsportal	Apply for an international birth certificate , Internationale Geburtsurkunde beantragen