

99108056036003, 99108056036003

Replace company card due to loss

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/402801064/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99108056036003, 99108056036003
Leistungsbezeichnung I	Replace company card due to loss
Leistungsbezeichnung II	Replace company card due to loss
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Straßenverkehr (108)
Verrichtungskennung	Ersatz (036)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Befähigungs- und Sachkundenachweise (2010200), Fahrerlaubnis und Sachkenntnisse (2110100)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	https://www.gesetze-im-internet.de/fpersv/_4.html https://www.gesetze-im-internet.de/fpersv/_4.html
Teaser	You are a company active in the commercial transportation of goods and passengers and are applying to replace a company card due to loss.
Volltext	<p>The company cards are issued or delivered to the entrepreneurs or the persons appointed to represent them by law, the articles of association or the partnership agreement. The entrepreneurs ensure that the cards are used properly. In addition, they must ensure that the company card is entered into the tachograph at the beginning and end of the vehicle use for the company in order to assign the use of the vehicle to the company. Entrepreneurs are responsible for the regular storage of the data read from the tachographs and must hand them over to the authorities or their representatives upon request. The application must be submitted in person or online by the entrepreneur or a person authorized to represent them or an authorized person. Company cards are issued impersonally to the company and are generally sent directly to the company.</p> <p>The expiry date of the company card to be replaced (replacement card) corresponds to the expiry date of the previous company card if the remaining term is more than 185 calendar days. If the company card is lost, a written declaration (declaration of loss) must be submitted to the competent authority when the application is submitted. Upon request, the competent authority may require an affidavit. If the remaining term of the card is less than 6 months, the card will be renewed. When the replacement card is issued, the replaced card loses its validity. A recovered card must be returned to the issuing authority or body.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Access to the ELSTER company account, if applicable

Modul

Sachverhalt

- Proof of the commercial register or business registration
- As an authorized representative, a power of attorney or
- As the owner of the company - an informal letter stating your name, address, date and place of birth
- Declaration of loss, if applicable

Voraussetzungen

Operator cards are issued to the operator or the persons and vehicle owners appointed to represent them by law, articles of association or partnership agreement, whose drivers carry out transportation that falls within the scope of Regulation (EC) No. 561/2006 or who must comply with the driving and rest periods in accordance with Section 1 of the Driving Personnel Ordinance (FPersV) or who must download data from the mass memory in accordance with Section 57a (3) of the StVZO.

Kosten

Cost type: variable Amount of costs (variable): from 30 to 45 euros Description of costs: Administration fee

Verfahrensablauf

- Depending on the federal state, you can submit the application for the replacement of your company card with the required documents and information online or on site. At your local driving license authority or another competent authority (e.g. TÜV, DEKRA).
- To identify yourself online and check your documents, you must have the option of online authentication via a company account and digital upload of the required documents.
- You can pay for the application online via a payment service provider.
- The creation of a company card is subject to a fee.
- As part of the application process, you must provide all the required information and submit or upload documents.
- The responsible office will check your details for completeness and accuracy.
- After a successful check, the KBA (Federal Motor Transport Authority) issues the company card.
- The company card issued can be collect it directly from the relevant office in person or have it sent to you directly by the KBA (after online authentication and online payment).

Modul	Sachverhalt
Bearbeitungsdauer	8 working days
Frist	Application deadline: 7 working days
weiterführende Informationen	
Hinweise	If the company card is lost, the office processing the application and issuing the card must be informed immediately.
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> • Company card replacement • Renewal due to loss of company cards • For companies
Ansprechpunkt	In Saxony-Anhalt, the company cards are issued by DEKRA Automobil GmbH. https://www.dekra.de/de/standorte/ https://www.dekra.de/de/standorte/
Zuständige Stelle	
Formulare	Informal application possible: No Personal appearance necessary: No Online application possible: yes
Ursprungsportal	Replace company card due to loss, Unternehmenskarte aufgrund von Verlust ersetzen