

99128009012000, 99128009012000

Apply for a polling card

Heruntergeladen am 29.06.2025

<https://fimportal.de/xzufi-services/7406921/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99128009012000, 99128009012000
Leistungsbezeichnung I	Apply for a polling card
Leistungsbezeichnung II	
Typisierung	2 - Bundesauftragsverwaltung: Regelung, 3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Wahlen (128)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Teilnahme an Kommunalwahlen und Wahlen zum Europäischen Parlament
Lagen Portalverbund	Wahlen (1100200)
Einheitlicher Ansprechpartner	Nein

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Fachlich freigegeben am	11.10.2022
Fachlich freigegeben durch	Federal Ministry of the Interior and for Home Affairs
Handlungsgrundlage	https://www.gesetze-im-internet.de/bwahlg/_17.html https://www.gesetze-im-internet.de/bwo_1985/_25.html https://www.gesetze-im-internet.de/bwo_1985/_27.html https://www.gesetze-im-internet.de/bwo_1985/_28.html https://www.gesetze-im-internet.de/bwo_1985/_29.html https://www.gesetze-im-internet.de/bwo_1985/_31.html https://www.gesetze-im-internet.de/bwahlg/_17.html https://www.gesetze-im-internet.de/bwo_1985/_25.html https://www.gesetze-im-internet.de/bwo_1985/_27.html https://www.gesetze-im-internet.de/bwo_1985/_28.html https://www.gesetze-im-internet.de/bwo_1985/_29.html https://www.gesetze-im-internet.de/bwo_1985/_31.html
Teaser	Are you entitled to vote and would like to vote in a different polling station or take part in the election by postal vote? Then you must apply for a polling card.
Volltext	If you have received a polling card but cannot or do not want to vote in your electoral district on election day, you can apply for postal voting documents. These contain the polling card. The polling card will indicate where you can apply for postal voting documents. If you are unable to use the designated polling station due to a disability, you can also apply for a polling card. If you collect your polling card and postal voting documents in person from the city or municipal administration, you have the opportunity to cast your

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	vote on the spot. The administration will ensure that you can mark your ballot paper unobserved and place it in the ballot paper envelope.
Erforderliche Unterlagen	• Provide personal data (name, date of birth, address) • Written authorization if a third person is to submit the application for you or receive your documents
Voraussetzungen	To obtain a polling card, you must • be eligible to vote in the relevant election and be entered in the electoral roll and • submit an application for a polling card to your municipality/city. • If you are applying on behalf of another person, you must submit a written power of attorney. This is not possible via online application or e-mail.
Kosten	There are no costs.
Verfahrensablauf	You can apply for your polling card as follows: • You go to the city or municipal administration in person and collect your polling card there, • You submit a written application - use the form on the back of the election notification, • You apply for the polling card electronically, if your city or municipality offers such a procedure (online application, e-mail), • You ask a representative who has your written authorization to collect the documents for you. It is not possible to apply by telephone.
Bearbeitungsdauer	1 - 8 Woche(n)
Frist	You will receive your polling card at least 3 weeks before election day. If you have not received it in time, please contact your city or municipal administration. As a rule, you must have applied for a polling card no later than two days before election day at 6.00 pm. The postal voting documents must be received by the municipality by 6 p.m. on election day at the latest. If you have applied for a polling card but never received it, you can obtain a new polling card up to 12:00 noon on the day before election day. To do this, contact your

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	city or municipal administration.
weiterführende Informationen	https://bundeswahlleiter.de/service/glossar/w/wahlschein.html https://bundeswahlleiter.de/service/glossar/w/wahlschein.html
Hinweise	If you are unable to cast your postal vote on your own due to a physical impairment or problems with writing or reading, another person may help you. Your helper must • be at least 16 years old and • confirm in lieu of an oath that the ballot paper has been marked in accordance with your declared wishes.
Rechtsbehelf	
Kurztext	• Issue of polling card • You can apply for a polling card: Postal voting documents will be sent by post • Votes can also be cast in advance directly at the city or municipal administration • Application possible in person or in writing (e.g. by post), in some municipalities/cities also online • Responsible: Municipalities/election offices
Ansprechpunkt	City or municipal administration
Zuständige Stelle	
Formulare	Forms available: Informal application possible: Personal appearance necessary: Online services available: Partially
Ursprungsportal	Wahlschein beantragen, Apply for a polling card