

99027002012002

Request International Birth Certificate

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/6000029-99027002012002/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99027002012002
Leistungsbezeichnung I	Request International Birth Certificate
Leistungsbezeichnung II	Request International Birth Certificate
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	• § 55 Personenstandsgesetz (PStG) – Personenstandsurkunden • § 59 PStG – Geburtsurkunde • § 62 PStG – Urkundenerteilung, Auskunft, Einsicht • § 50 Verordnung zur Ausführung des Personenstandsgesetzes (PStV) – mehrsprachiger Auszug aus Personenstandsbüchern • § 3 Verordnung des Sächsischen Staatsministeriums des Innern zur Ausführung personenstandsrechtlicher und familienrechtlicher Vorschriften (SächsPStVO) in Verbindung mit der Anlage zu § 3 – Gebühren • Übereinkommen über die Ausstellung mehrsprachiger Auszüge aus Personenstandsbüchern / Zivilstandsregistern vom 8. September 1976
Teaser	You need an international birth certificate for proof abroad? You can apply for such a multilingual extract from the birth register in person, in writing or by fax at the registry office of your place of birth.
Volltext	Application for issuance of multilingual excerpts from civil status records, international birth certificate according to the Convention of 08.09.1976 You need an international birth certificate for proof abroad? You can apply for such a multilingual extract from the birth register in person, in writing or by fax at the registry office of your place of birth. This document is valid in all countries that have joined the Convention of 08.09.1976 on the issuance of multilingual extracts from civil status records. Note: If you need to obtain a birth certificate from another country, please contact the respective German mission abroad. Please read the information provided by the German Foreign Office:
Erforderliche Unterlagen	• Identity card or passport (in case of written application: certified copy)

Modul	Sachverhalt
	• In case of application / collection by representative: written power of attorney of the authorized person, their ID (original or certified copy and their own ID card). • Proof of legal interest, if applicable
Voraussetzungen	The personal data of the civil status registers are subject to data protection regulations. Register extracts can therefore only be issued • for persons to whom the entry refers and for their • spouses, • civil partners (within the meaning of the LPartG), • ancestors and descendants (such as children and grandchildren), • brothers and sisters, if they demonstrate a legitimate interest. Other persons, i.e. also closer relatives such as aunts and uncles, only receive a deed if they can credibly demonstrate a legal interest (examples: Letter from the probate court, court judgment or enforceable title). Note: Applicants must be at least 16 years old.
Kosten	• first copy: EUR 10.00 • if additional copies are requested at the same time: EUR 5.00 each
Verfahrensablauf	Personal application • Go to the registry office that registered the birth. • For legitimation, present your identity card or passport. • You usually pay the fee in advance when you apply at the registry office. A person you trust can apply for and collect the certificate on your behalf. Your representative will present his or her own identity card or passport (original or certified copy) in addition to a written power of attorney. Application by mail or fax

Modul

Sachverhalt

Send an informal letter to the relevant registry office requesting that an international birth certificate be issued to you. Depending on what the city or municipality offers, you can also find application forms on the Internet.

- Your letter must contain the following information: - Name, first name - Date and place of birth - Surname, first name of parents - if known: Registry office and registration number
- Please enclose a certified copy of your identity card or passport with the letter.
- When the certificate is sent to you, you will receive a notification of the fee.

Depending on the offer of the city or municipality, you can also submit the application online.

Bearbeitungsdauer

Frist

Civil status records are kept in the records office only for a limited period of time: • Birth books: 110 years • Marriage registers: 80 years • Civil partnership books: 80 years • Death books: 30 years After expiry of the deadline, the civil status records are handed over to the municipal or city archives. Requests for documents that are in the archive are automatically forwarded there. There is no notification of delivery.

weiterführende Informationen

Hinweise

Örtliche Besonderheiten: keine

Rechtsbehelf

Kurztext

Ansprechpunkt

Zuständige Stelle

Formulare

Ursprungsportal