

99108056036000, 99108056036000

# Apply for a replacement company card

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/107257488/L100010>

Modul	Sachverhalt
Leistungsschlüssel	99108056036000, 99108056036000
Leistungsbezeichnung I	Apply for a replacement company card
Leistungsbezeichnung II	
Typisierung	3a - Bundesaufsichtsverwaltung: Regelung, Land: Vollzug
Quellredaktion	Saarland
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Straßenverkehr (108)
Verrichtungskennung	Ersatz (036)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Fahrerlaubnis und Sachkenntnisse (2110100)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/fpersv/_4.html">https://www.gesetze-im-internet.de/fpersv/_4.html</a> <a href="https://www.gesetze-im-internet.de/fpersv/_9.html">https://www.gesetze-im-internet.de/fpersv/_9.html</a>
Teaser	<p>Is your company involved in the commercial transportation of goods or passengers and your company card has been lost, stolen, damaged or is malfunctioning? Then you can apply for a replacement card from the relevant office.</p>
Volltext	<p>If your company card has been lost, stolen or damaged, you will need a replacement immediately. You can apply for a replacement card as an entrepreneur or as an authorized representative.</p> <p>When applying for a replacement card due to loss, you must submit a written declaration of the loss to the responsible office. On request, the competent authority may also require a sworn declaration stating that the company card cannot be returned and the reasons for this.</p> <p>When applying for a replacement card due to theft, you must present proof of a theft report to the police when submitting the application.</p> <p>If your company card is damaged or malfunctions and you require a replacement card due to damage or malfunction, you must return the card that can no longer be used to the relevant office</p> <p>The replacement company card remains valid until the same date as the lost original card - if this would have been valid for more than 6 months. The period of validity therefore does not start again from the beginning. If the remaining term of the card is less than 6 months, you will receive a new company card.</p> <p>The original card loses its validity when the</p>

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replacement card is issued. If you or other persons find the original card again, you must return it to the responsible office.

As an entrepreneur, you are responsible for the proper use of the card or cards. You must also ensure that the company card is entered into the tachograph at the beginning and end of the use of the vehicle for your company in order to assign the use of the vehicle to your company.

**Erforderliche Unterlagen**
**Voraussetzungen**

- Your company uses vehicles that must have a digital tachograph.
- Your company card has been lost, stolen, damaged or is malfunctioning.

**Kosten**

Gebühr: 37€  
Zahlung nur mit Vorkasse

**Verfahrensablauf**
**Bearbeitungsdauer**
**Frist**

The loss of the card must be reported immediately to the responsible issuing office.

**weiterführende Informationen**

[https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften\\_Kontrollgeraetkarten.pdf?\\_\\_blob=publicationFile&v=2](https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&v=2)  
[https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften\\_Kontrollgeraetkarten.pdf?\\_\\_blob=publicationFile&v=2](https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&v=2)

**Hinweise**
**Rechtsbehelf**
**Kurztext**

- Company card replacement due to loss, theft, damage or malfunction
- in the event of theft or loss, the company as cardholder must immediately inform the competent authority that issued the card
- Can submit an application Entrepreneurs or authorized representatives or authorized persons
- Replacement company card remains valid until the

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same date as the original card - if the latter would have been valid for more than 6 months Validity period does not start again from the beginning If the remaining term of the card is less than 6 months, the company is reissued the card

- in the event of loss: written declaration of loss
- in the event of theft: proof of a theft report to the police
- Responsible: State Office for Environmental Protection and Occupational Safety

## Ansprechpunkt

## Zuständige Stelle

## Formulare

## Ursprungsportal

Unternehmenskarte Ersatz beantragen, Apply for a replacement company card