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Apply for deviating regulations for shift operation

Heruntergeladen am 23.06.2025

<https://fimportal.de/xzufi-services/6022869/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99006005017000
Leistungsbezeichnung I	Apply for deviating regulations for shift operation
Leistungsbezeichnung II	Apply for deviating regulations for shift operation
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	Arbeitszeitgesetz (ArbZG): • § 15 Bewilligung, Ermächtigung
Teaser	As an employer, you can apply for authorisation for longer daily working hours for your employees under certain conditions.
Volltext	As an employer, you can apply for authorisation for longer daily working hours for your employees under certain conditions. Authorisation is provided for by law for • continuous shift operations (Section 15(1)(1)(a) of the Working Hours Act (ArbZG)) • Construction and assembly sites (Section 15(1)(1)(b) ArbZG) • Seasonal and campaign operations (Section 15(1)(2) ArbZG) • special activities for the construction, modification or operation of structures, artificial islands or other installations at sea (offshore activities).
Erforderliche Unterlagen	• For all companies: Details of the activity Number of employees for whom a licence is to be issued Contact person in the company with contact details Risk assessment, in particular with regard to mental stress caused by longer working hours Statement from the company doctor Statement from the works council (if available) • Additionally for continuous shift operations: Duty or shift schedules showing that the extension of working hours will result in additional shifts off. Schedules for day and night shifts or shifts, showing in particular the opportunities for breaks. • Additionally for construction and assembly sites: Information on the nature and severity of the work Organisation of working hours Distance between place of work and place of residence Duration of rest period at home

Modul	Sachverhalt
	<ul style="list-style-type: none"> • Additionally for seasonal and campaign companies: Information on the season or campaign Organisation of working hours Period in which working hours are reduced
Voraussetzungen	<p>You can apply to extend the daily working hours of your employees under the following conditions:</p> <ul style="list-style-type: none"> • For continuous shift operation, if additional shifts off are achieved. Additional shifts off are deemed to exist if the extension of working hours means that the employees concerned have more consecutive days off than before. • For construction and assembly sites, particularly relevant if the place of work is far away from the employees' place of residence and the employees are guaranteed a correspondingly longer rest period at their place of residence for the extended working hours at the construction or assembly site. • For your seasonal or campaign operation, if there is an exceptional workload for the particular season that cannot be absorbed by other organisational measures.
Kosten	<ul style="list-style-type: none"> • A fee is payable for the granting of authorisation or the rejection of your application. • The fees are based on the municipal fee schedule.
Verfahrensablauf	<p>You can apply for authorisation for deviations from shift work in writing.</p> <ul style="list-style-type: none"> • You submit an informal application. • You send this to the local authority responsible for occupational health and safety, including the necessary documents. • If the documents or information required for processing are incomplete, you will be contacted by the processing department. • The local competent authority will review the application. • Once the official review has been completed, you will receive a notice of approval or a notice of rejection. • The local authority responsible will send you the decision by e-mail or post. • The notification of fees will usually be sent to you later.

Modul

Sachverhalt

The decision of the competent labour protection authority is made at its own discretion. This decision involves weighing up the interests of protecting the health and safety of employees against the operational interests of the employer.

Bearbeitungsdauer

The processing time depends on the amount of work involved in the examination. As a rule, you will receive your decision a few weeks after you have submitted all the documents.

Frist

- There is no deadline.
- If you have submitted an application, extended working hours are only permitted once you have received authorisation. Retroactive authorisation cannot be granted.

weiterführende Informationen

Hinweise

Night work and shift work are regulated by the Working Hours Act. If there are other reasons, these will be examined and longer working hours authorised if necessary.

Rechtsbehelf

- Opposition
- Legal action
- interim legal protection

Kurztext

Ansprechpunkt

Zuständige Stelle

Formulare

Ursprungsportal