

99012102101000, 99012102101000

Submit documents for building permit exemption for the change of use of a facility

Heruntergeladen am 25.06.2025

<https://fimportal.de/xzufi-services/123140164/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99012102101000, 99012102101000
Leistungsbezeichnung I	Submit documents for building permit exemption for the change of use of a facility
Leistungsbezeichnung II	Submit documents for approval exemption for the change of use of a facility
Typisierung	4b - Land: Regelung und Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Baurecht (012)
Verrichtungskennung	Mitteilung (101)

Modul	Sachverhalt
SDG-Informationsbereich	Kauf und Verkauf von Immobilien, einschließlich aller Bedingungen und Pflichten im Zusammenhang mit der Besteuerung, dem Eigentum oder der Nutzung von Immobilien (auch als Zweitwohnsitz)
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	31.08.2022
Fachlich freigegeben durch	Ministry of the Interior, Building and Digitalization Mecklenburg-Western Pomerania
Handlungsgrundlage	https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uOMV2015V16P62 https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uVorlVMV1IVZ https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uOMV2015V16P62 https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uVorlVMV1IVZ
Teaser	You require a permit exemption for the change of use of a facility that does not require a building permit. To do this, you submit the necessary documents to the responsible municipality.
Volltext	You must use the officially prescribed forms or an online service to apply for exemption from approval. The building owner must seek the assistance of an authorized designer (e.g. architect or civil engineer). The required documents to be submitted include a number of building documents that are necessary for the assessment of the project and the processing of the submitted exemption from approval. The exemption from approval is subject to a fee, depending on the municipal statutes.
Erforderliche Unterlagen	• Submission of the required documents for the permit exemption (via online service or via officially prescribed form) • Extract from the official real estate map • site plan

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	• Construction drawings • Building description • Calculation of the permitted, existing and planned extent of building use for construction projects within the scope of a development plan that contains provisions on this matter
Voraussetzungen	• Complete submission of the required documents for approval exemption • Building project complies with public law regulations • You do not need a permit for your building project if it is located in a development area whose development plan has been approved, it does not contradict the provisions of the development plan, the development is regulated by the development plan and the municipality does not request a simplified building permit procedure within the statutory period or apply for a provisional prohibition. • If deviations from the provisions of the development plan are intended, these must be applied for and approved separately before submitting the permit exemption
Kosten	possibly fees according to the municipal statutes
Verfahrensablauf	Submit an exemption from approval for the change of use of a facility using the online procedure or in text form using the published form. Attach the required building documents. Submit the documents to the responsible municipality. If documents are missing or there are other ambiguities, you will be asked to rectify these processing obstacles. In this case, submit the missing or amended documents and/or the clarification. The responsible municipality will check your documents. If you do not receive any feedback from the responsible municipality within one month or if it declares in writing beforehand that no approval procedure is to be carried out and that it will not apply for a prohibition in accordance with Section 15 Paragraph 1 Sentence 2 of the Building Code, you may begin construction. If the municipality decides that a simplified building permit procedure should be carried

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	out, you will receive your documents back. When submitting the documents, you can specify that your building documents should in this case be forwarded to the responsible building supervisory authority and treated as a building application. The exemption from approval may be subject to a fee.
Bearbeitungsdauer	• In the approval exemption procedure: maximum 1 month from receipt of the complete required documents; • Exception: The municipality informs you within the 1-month period that the simplified building permit procedure is to be carried out or declares that a provisional prohibition has been applied for.
Frist	• If you have a permit exemption for the change of use, you must submit a notification of commencement of use to the lower building supervisory authority at least two weeks before the start of the change of use.
weiterführende Informationen	https://www.regierung-mv.de/Landesregierung/im/Bau/Planen-und-Bauen/ https://www.regierung-mv.de/Landesregierung/im/Bau/Planen-und-Bauen/
Hinweise	
Rechtsbehelf	
Kurztext	• Submit building permit exemption for the change of use of a facility • Required for the change of use of all building structures that do not require a permit • Submission via online service or officially prescribed form required • Involvement of authorized drafters necessary • Responsible: Municipality • Subject to fees if applicable
Ansprechpunkt	
Zuständige Stelle	Municipality
Formulare	• Forms available: yes • Online service available: yes • Written form required: no • Informal application possible: no

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	• Personal appearance necessary: no https://www.regierung-mv.de/Landesregierung/em/Bau/Planen-und-Bauen/Bauformulare/ https://www.regierung-mv.de/Landesregierung/em/Bau/Planen-und-Bauen/Bauformulare/
Ursprungsportal	Submit documents for building permit exemption for the change of use of a facility, Unterlagen zur Baugenehmigungsfreistellung für die Nutzungsänderung einer Anlage einreichen