

99108057036002, 99108057036002

# Workshop card Replacement due to malfunction or damage

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/219644763/L100038>

| Modul                     | Sachverhalt  |
|---------------------------|--|
| Leistungsschlüssel        | 99108057036002, 99108057036002   |
| Leistungsbezeichnung I    | Workshop card Replacement due to malfunction or damage   |
| Leistungsbezeichnung II   |  |
| Typisierung               | 2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug   |
| Quellredaktion            | Thüringen  |
| Freigabestatus Katalog    | unbestimmter Freigabestatus  |
| Freigabestatus Bibliothek | unbestimmter Freigabestatus  |
| Begriffe im Kontext       |  |
| Leistungstyp              | Leistungsobjekt mit Verrichtung  |
| Leistungsgruppierung      | Straßenverkehr (108)   |
| Verrichtungskennung       | Ersatz (036)   |
| SDG-Informationsbereich   | Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens |

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| Lagen Portalverbund           | Fahrerlaubnis und Sachkenntnisse (2110100),<br>Befähigungs- und Sachkundenachweise (2010200)   |
| Einheitlicher Ansprechpartner | Nein   |
| Fachlich freigegeben am       | 24.04.2024   |
| Fachlich freigegeben durch    | Thuringian Ministry of Labor, Social Affairs, Health,<br>Women and Family  |
| Handlungsgrundlage            | <a href="https://www.gesetze-im-internet.de/fpersv/_7.html">https://www.gesetze-im-internet.de/fpersv/_7.html</a><br><a href="https://www.gesetze-im-internet.de/fpersv/_8.html">https://www.gesetze-im-internet.de/fpersv/_8.html</a><br><a href="https://www.gesetze-im-internet.de/fpersv/_4.html">https://www.gesetze-im-internet.de/fpersv/_4.html</a><br><a href="https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A02014R0165-20200820">https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A02014R0165-20200820</a><br><a href="https://www.gesetze-im-internet.de/fpersv/_7.html">https://www.gesetze-im-internet.de/fpersv/_7.html</a><br><a href="https://www.gesetze-im-internet.de/fpersv/_8.html">https://www.gesetze-im-internet.de/fpersv/_8.html</a><br><a href="https://www.gesetze-im-internet.de/fpersv/_4.html">https://www.gesetze-im-internet.de/fpersv/_4.html</a><br><a href="https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A02014R0165-20200820">https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A02014R0165-20200820</a> |
| Teaser                        | If your workshop card is not working, you can apply for a new card from the relevant office.   |
| Volltext                      | <p>The workshop card is a tachograph card for</p> <ul style="list-style-type: none"> <li>• approved manufacturers of tachographs,</li> <li>• vehicle manufacturers,</li> <li>• workshops and</li> <li>• their specialists such as fitters and technicians.</li> </ul> <p>Your responsible specialists use the workshop card to install, check and calibrate digital tachographs and to download their data.</p> <p>It is valid for one year. If you want to renew your workshop card, you must apply to the competent authority as an entrepreneur or as an authorized representative. To do this, you must submit a current certificate of approval or authorization of the workshop for testing tachographs. This certificate must not be older than 3 years. The workshop card is PIN-protected. The personal PIN number is sent to the specialist's home address. Skilled workers may only have one workshop card per employment relationship</p>  |

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|                          | and may only use it there. The workshop card is the property of the company.   |
| Erforderliche Unterlagen | <ul style="list-style-type: none"> <li>• Application for renewal of a workshop card</li> <li>• documentary evidence of the name, legal representative, address and registered office of the workshop, tachograph manufacturer or vehicle manufacturer</li> <li>• Proof of identity and notification of the native language of the specialist for whom the workshop card is requested</li> <li>• Proof of training of the responsible specialist in accordance with the tachograph and recording equipment training guidelines not older than 3 years</li> <li>• Proof of employment of the responsible specialist</li> <li>• Proof of recognition or commissioning of the workshop (in accordance with Section 57b of the Road Traffic Licensing Regulations) not older than 3 years</li> <li>• Your defective workshop card</li> </ul>                          |
| Voraussetzungen          | <ul style="list-style-type: none"> <li>• Your company is an officially recognized manufacturer of tachographs, a vehicle workshop commissioned by the manufacturer or an approved and recognized vehicle workshop.</li> <li>• The following are eligible to apply You as the entrepreneur or an authorized representative or authorized person of the company.</li> </ul>  |
| Kosten                   | Verwaltungsgebühr: 42€   |
| Verfahrensablauf         | <ul style="list-style-type: none"> <li>• You complete the application, sign it and submit it together with all the necessary documents, including the non-functioning card.</li> <li>• You pay the administrative costs if you are responsible for the inoperability of the card. If the functionality of the card is to be checked by the Federal Motor Transport Authority in order to determine a possible warranty, submit it by post together with all the necessary documents. You will then receive the renewed card (with a notice of costs to be transferred if a warranty is not possible).</li> <li>• The application and documents will be checked for completeness and payment and the card will be ordered from the Federal Motor Transport Authority.</li> <li>• The card will be sent to you together with the notification of costs.</li> </ul> |

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|                              | <ul style="list-style-type: none"> <li>• After receiving the card, please confirm receipt with the enclosed confirmation of receipt.</li> </ul>  |
| Bearbeitungsdauer            | 1 - 2 Woche(n)   |
| Frist                        | 1 Jahr(e)<br>Your workshop replacement card remains valid until the same date as the defective original card - if this would have been valid for more than 6 months. The period of validity does not start again from the beginning. However, if the remaining term of the card is less than 6 months, you will receive a new card. It will then be valid again for one year.  |
| weiterführende Informationen | <a href="https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&amp;v=2">https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&amp;v=2</a><br><a href="https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&amp;v=2">https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&amp;v=2</a>   |
| Hinweise                     |  |
| Rechtsbehelf                 | An appeal can be lodged against the decision.  |
| Kurztext                     | <ul style="list-style-type: none"> <li>• Workshop card replacement due to malfunction and damage</li> <li>• Requesting the replacement of a workshop card</li> <li>• Can submit an application Entrepreneurs or authorized representatives or authorized persons</li> <li>• Workshop card is a tachograph card for authorized manufacturers of tachographs, vehicle manufacturers, workshops and their responsible specialists (installers)</li> <li>• Workshop card is used by specialists to install, check and calibrate digital tachographs and to download their data</li> <li>• Validity: 1 year</li> <li>• Responsible: different authorities depending on the federal state, e.g. driving license authority, TÜV, Dekra or others - Here: Thuringian State Office for Consumer Protection</li> </ul> |
| Ansprechpunkt                |  |
| Zuständige Stelle            |  |
| Formulare                    |  |

**Modul**

**Sachverhalt**

Ursprungsportal

Werkstattkarte Ersatz wegen Fehlfunktion bzw.  
Beschädigung, Workshop card Replacement due to  
malfunction or damage