

99019034007000, 99019034007000

# Apply for admission to the teacher training program

Heruntergeladen am 25.06.2025

<https://fimportal.de/xzufi-services/700005/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99019034007000, 99019034007000
Leistungsbezeichnung I	Apply for admission to the teacher training program
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)
Verrichtungskennung	Zulassung (007)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Studium (1030300)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	11.11.2022
Fachlich freigegeben durch	Thuringian Ministry of Education, Youth and Sports
Handlungsgrundlage	<a href="https://landesrecht.thueringen.de/perma?j=LehrAnwZuIG_TH">https://landesrecht.thueringen.de/perma?j=LehrAnwZuIG_TH</a> <a href="https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHpP23">https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHpP23</a> <a href="https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_24">https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_24</a> <a href="https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHV5P25">https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHV5P25</a> <a href="https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_26">https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_26</a> <a href="https://landesrecht.thueringen.de/perma?j=Lehr2AstPrV_TH">https://landesrecht.thueringen.de/perma?j=Lehr2AstPrV_TH</a> <a href="https://landesrecht.thueringen.de/perma?j=LehrAnwZuIG_TH">https://landesrecht.thueringen.de/perma?j=LehrAnwZuIG_TH</a> <a href="https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHpP23">https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHpP23</a> <a href="https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_24">https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_24</a> <a href="https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHV5P25">https://landesrecht.thueringen.de/bsth/document/jlr-LehrBiGTHV5P25</a> <a href="https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_26">https://landesrecht.thueringen.de/perma?j=LehrBiG_TH_%21_26</a> <a href="https://landesrecht.thueringen.de/perma?j=Lehr2AstPrV_TH">https://landesrecht.thueringen.de/perma?j=Lehr2AstPrV_TH</a>
Teaser	If you have completed a teaching degree (1st state examination or teaching-related master's degree) or an equivalent degree and would like to work in the Thuringian school service, you must complete the preparatory service (2nd state examination).
Volltext	After successfully completing your teaching degree at a university, you have the opportunity to complete your teacher training in Thuringia. This requires successful completion of the preparatory service. Depending on the type of school, the preparatory service generally lasts 18 months (elementary school teaching profession) or 24 months (all other teaching

## Modul

## Sachverhalt

professions) and is intended to provide you with the pedagogical and practical skills and abilities for the profession as a teacher. The training takes place at state seminars for teacher training and at schools, depending on the type of school. The training takes place within the framework of a civil servant relationship on revocation, as far as civil service regulations do not contradict.

The preparatory service is completed with the Second State Examination for one of the following teaching professions (teaching qualification):

- Teaching profession at elementary schools
- Teaching profession at regular schools
- Teaching profession at grammar schools
- Teacher training at vocational schools
- Teacher training for special needs education.

## Erforderliche Unterlagen

The following documents must be submitted by mail:

- signed application form (to be completed and generated in the online procedure) together with attachments
- Curriculum vitae signed by hand
- Birth or parentage certificate, if applicable marriage certificate or certificate of the existence of a registered civil partnership, if applicable birth certificate(s) of the child/children
- officially certified copy of the certificate of the first state examination or of the certificate of a teaching degree (Bachelor and Master) or a copy of the preliminary certificate
- Proof of the internships and practical school studies completed during the first phase of teacher training (does not apply to Thuringian teacher training students)
- in the case of subject combinations with Protestant religious education: provisional church teaching permit to teach Protestant religious education
- in the case of subject combinations with Catholic religious education: provisional authorization to teach Catholic religious education
- for applicants for the teaching profession at vocational schools: a certificate of completion of

## Modul

## Sachverhalt

relevant vocational training or proof of one year's practical experience in the field

- For applicants who do not have a teaching degree: Letter of recognition stating that the applicant's qualifications are equivalent to those of a teacher.

After receipt of the documents, you will receive a confirmation of receipt and - if required - a letter for the application of the extended certificate of good conduct, which has to be applied for at the responsible registration office and will then be sent by the Federal Ministry of Justice to the Thuringian Ministry of Education, Youth and Sports.

## Voraussetzungen

The following persons may be hired for the preparatory service

- the First State Examination or a teaching-related university degree
- additionally for applicants who have not studied in Thuringia: Certificate of recognition of the equivalence of the qualification
- additionally for applicants who do not have a teaching degree: Certificate of recognition of the equivalence of the degree.
- Applicants for the teaching profession at vocational schools: completed relevant vocational training or proof of one year's practical work in the field

## Kosten

There are no fees to pay.

## Verfahrensablauf

- For the initial registration it is necessary to register in the online application portal.
- After the registration the input of the personal data takes place. All fields marked with \* are mandatory and must be filled in.
- After that, the information about the personal situation is made.
- In the "Recognition" step, you must indicate whether you completed your education in Thuringia or in another country of the Federal Republic of Germany.
- When entering the degree, the type of school, the corresponding degree, the duration of training, the grades the degrees (if available), the state of graduation, the place of graduation, and the training

## Modul

## Sachverhalt

subjects must be entered.

- The application is created by clicking on the "New Application" field. It is not possible to apply for different school types.
- When determining the order of the school district requests reasons can be entered in the remarks field.
- After entering all data, the application is generated by clicking on "Create / display document".
- The application with the generated attachments must be printed out in full, signed and sent by post.
- Once the application has been received, confirmation of receipt will be sent, listing any missing documents, and - if required - the letter requesting the extended certificate of good conduct.
- If more applications are received than there are training places available, a selection procedure will be carried out.
- If you are admitted to the preparatory service, you will receive a written notification with an offer of employment, together with a request to state within a set period whether you wish to accept the offer.
- Experience shows that not all offers of employment are accepted, so that places are often allocated in the backlog procedure up to the last day of recruitment.
- If you accept the offer of employment, your work and training will take place at the respective school and at the State Seminars for Teacher Training. The Staatliches Seminar für Lehrämter Erfurt trains teachers for elementary schools, regular schools, grammar schools and vocational schools. At the State Seminar for Teacher Training Gera, training is provided for teachers of elementary schools, regular schools, grammar schools and special needs education. In addition, the training can also take place at one of the seminar school alliances in northern, southern or western Thuringia

## Bearbeitungsdauer

The processing begins with the receipt of the application and ends with the admission to the preparatory service or with a rejection.

## Frist

Application deadlines for each recruitment date will be announced in the TMBJS Official Gazette as well as on the TMBJS website. The recruitment dates and application deadlines are: • February 1: for teaching

Modul	Sachverhalt
	<p>positions at elementary and regular schools, high schools, vocational schools, and for special education (application deadline: September 30 of the previous year) • May 1: for teaching positions at elementary and regular schools and for special needs education (application deadline: January 5) • August 1: for teaching positions at grammar schools and vocational schools (application deadline: March 31) • November 1: for teaching positions at elementary and regular schools and for special needs education (application deadline: June 30)</p>
weiterführende Informationen	
Hinweise	<p>On the website of the Thuringian Ministry of Education, Youth and Sports you will find</p> <ul style="list-style-type: none"> <li>• a leaflet about the recruitment into the preparatory service for all teaching professions in Thuringia</li> <li>• FAQ - Answers to frequently asked questions</li> </ul> <p><a href="https://bildung.thueringen.de/lehrkraefte/lehrerbildung/vorbereitungsdienst">https://bildung.thueringen.de/lehrkraefte/lehrerbildung/vorbereitungsdienst</a></p> <p><a href="https://bildung.thueringen.de/lehrkraefte/lehrerbildung/vorbereitungsdienst">https://bildung.thueringen.de/lehrkraefte/lehrerbildung/vorbereitungsdienst</a></p>
Rechtsbehelf	<p>It is possible to appeal against decisions. For further information, please refer to the instructions on appealing the admission notice.</p>
Kurztext	<ul style="list-style-type: none"> <li>• Admission to the preparatory service for all teaching professions (elementary school, regular school, special education, grammar school, vocational school)</li> <li>• four recruitment deadlines depending on the type of school</li> <li>• Information (leaflet) with the timeline for each recruitment date published on the homepage of the Thuringian Ministry of Education, Youth and Sports</li> <li>• Application online, signed application by mail</li> <li>• Prioritization of school district areas when applying (desired schools can be specified)</li> <li>• Prerequisite for admission: teaching degree or equivalent degree (recognition required)</li> <li>• Determination in the admission notice: responsible state education authority as well as study seminar or seminar school association/seminar school</li> </ul>

Modul	Sachverhalt
	<ul style="list-style-type: none"> <li>• Notification of the training school to the applicant is made subsequently by the responsible State Education Authority in agreement with the seminar institution (Studienseminar/Seminarschulverbund/Seminarschule)</li> <li>• Responsible: Thuringian Ministry of Education, Youth and Sports</li> </ul>
Ansprechpunkt	Please contact the Thuringian Ministry of Education, Youth and Sports (TMBJS).
Zuständige Stelle	
Formulare	<p>The application must be submitted in paper form.</p> <p>Forms available: yes</p> <p>Written form required: yes</p> <p>Informal application possible: no</p> <p>Personal appearance required: no</p> <p><a href="https://vorbereitungsdienst.tmbjs.de/">https://vorbereitungsdienst.tmbjs.de/</a></p> <p><a href="https://vorbereitungsdienst.tmbjs.de/">https://vorbereitungsdienst.tmbjs.de/</a></p>
Ursprungsportal	Zulassung zum Lehramtsreferendariat beantragen, Apply for admission to the teacher training program