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Applying for a company card for the first time

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/802679/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99108056001000, 99108056001000
Leistungsbezeichnung I	Applying for a company card for the first time
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Straßenverkehr (108)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	24.04.2024
Fachlich freigegeben durch	Thuringian Ministry of Labor, Social Affairs, Health, Women and Family
Handlungsgrundlage	https://www.gesetze-im-internet.de/fpersv/_4.html https://www.gesetze-im-internet.de/fpersv/_9.html https://www.gesetze-im-internet.de/fpersv/_4.html https://www.gesetze-im-internet.de/fpersv/_9.html
Teaser	Is your company involved in the commercial transportation of goods or passengers and do you need a company card for the first time? Then you must apply for one from the competent authority.
Volltext	<p>You can apply for a company card as an entrepreneur or as an authorized representative. You always need a company card if you use vehicles that must be equipped with a digital tachograph.</p> <p>As an entrepreneur, you are responsible for the proper use of the card or cards. You must also ensure that the company card is entered into the tachograph at the beginning and end of the vehicle's use for the company in order to assign the use of the vehicle to the company.</p> <p>You are also responsible for ensuring that the data read from the tachographs is saved regularly. You must hand these over to the authorities or their representatives on request.</p> <p>Company cards are valid for 5 years and are issued impersonally to the company.</p> <p>You can apply for several of these cards for your company. The number is limited to a maximum of 62 company cards per company per card number series. If you require more company cards, you must start a new application process.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Application for a company card • verifiable documents on the name, address and

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	registered office, legal representative of the company
Voraussetzungen	Your company uses vehicles that must be equipped with a digital tachograph.
Kosten	Verwaltungsgebühr: 34€
Verfahrensablauf	<ul style="list-style-type: none"> • Complete the application, sign it and submit it together with all the necessary documents. • The application and documents will be checked for completeness and the card will be ordered from the Federal Motor Transport Authority. • The card will be sent to you directly by the Federal Motor Transport Authority. At the same time, you will receive the notification of administrative costs from the TLV. • If you want to apply for the company card online: Submit the application and the required documents to the online service (please enter the name) and pay the administrative costs. The application and documents will be checked for completeness and payment. The card is ordered from the Federal Motor Transport Authority. The card will be sent to you directly by the Federal Motor Transport Authority.
Bearbeitungsdauer	1 - 2 Woche(n)
Frist	5 Jahr(e) If you are applying for a company card for the first time, you do not have to adhere to a time limit. The company card is valid for 5 years.
weiterführende Informationen	
Hinweise	There are no indications or special features.
Rechtsbehelf	An appeal can be lodged against the decision.
Kurztext	<ul style="list-style-type: none"> • Company card issue • Application can be made by the entrepreneur or authorized representative or authorized person • Companies whose drivers transport commercial goods or passengers (i.e. carry out commercial road haulage) generally require a company card • The entrepreneur is responsible for the proper use of the company card

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	<ul style="list-style-type: none"> • Company cards are valid for 5 years and are issued impersonally to the company • Several cards can be applied for for one company: The number of company cards per company is limited to a maximum of 62 per card number series. If the company requires additional company cards, a new application procedure must be started. • Responsible: different authorities depending on the federal state, e.g. driving license authority, TÜV, Dekra or others - here Thuringian State Office for Consumer Protection
Ansprechpunkt	Please contact the responsible office of the Thuringian State Office for Consumer Protection (TLV) directly.
Zuständige Stelle	
Formulare	
Ursprungsportal	Unternehmenskarte erstmalig beantragen, Applying for a company card for the first time