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Identity card notification

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/308023757/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99008001014000, 99008001014000
Leistungsbezeichnung I	Identity card notification
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Meldung (014)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)

Modul	Sachverhalt
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_27.html https://www.gesetze-im-internet.de/pauswg/_28.html https://www.gesetze-im-internet.de/pauswg/_27.html
Teaser	If anything changes with regard to your identity card or the data entered on it, you must report this immediately.
Volltext	The data in the identity card must always be up to date, otherwise it becomes invalid. In addition, as a German citizen you are obliged to have an identity card from the age of 16. You are therefore obliged to notify the Bürgeramt of the following: • Name changes • if you have lost your identity card • if your identity card has been stolen • if you have recovered your identity card after reporting it as lost • Note: You can also report the loss and theft of your identity card to the police. There are 2 exceptions: • If your address or height changes, your ID card will still be valid. • If you do not comply with the obligation to report a change of address within Germany, you are acting irregularly.
Erforderliche Unterlagen	in the event of a change of data, for example a change of name: • Proof of the new name by means of a new civil status certificate (for example, marriage certificate, register extract from the registry office concerning the new name).

Modul	Sachverhalt
	• Biometric photograph
Voraussetzungen	You are in possession of a German identity card.
Kosten	You will not incur any costs as a result of the notification. If you report a change of name, fees may be incurred as the document must be reissued if there is no valid passport with the new name.
Verfahrensablauf	Report the change, loss, theft or subsequent recovery to a Citizens Advice Bureau. You can also report loss and theft to the police.
Bearbeitungsdauer	Your message will be recorded immediately.
Frist	You must make the notification without delay.
weiterführende Informationen	https://www.personalausweisportal.de
Hinweise	
Rechtsbehelf	• Objection. • Appeal. Detailed information on how to file an appeal can be found in the notice of your claim. • Administrative court action
Kurztext	• Identity card notification • Citizens are obliged to report to the Citizen's Office regarding the identity card: Change of personal data (exception: address, height) Theft (can also be reported to the police) Loss (can also be reported to the police) Retrieval after reporting the loss • Costs: none • Processing time: none • Deadlines: immediately • responsible: in case of change of data (e.g. name) any identity card authority (Bürgeramt) in case of loss/theft: any identity card authority (Bürgeramt) or the police
Ansprechpunkt	Please contact the identity card office in the municipality where you live.
Zuständige Stelle	Please contact the identity card office in the municipality where you live.

Modul	Sachverhalt
Formulare	
Ursprungsportal	Personalausweis Meldung, Identity card notification