

99023005012000, 99023005012000

# Applying for a driver qualification certificate

Heruntergeladen am 24.06.2025

<https://fimportal.de/xzufi-services/432534588/L100040>

| Modul                     | Sachverhalt                                            |
|---------------------------|--------------------------------------------------------|
| Leistungsschlüssel        | 99023005012000, 99023005012000                         |
| Leistungsbezeichnung I    | Applying for a driver qualification certificate        |
| Leistungsbezeichnung II   |                                                        |
| Typisierung               | 2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug |
| Quellredaktion            | Niedersachsen                                          |
| Freigabestatus Katalog    | unbestimmter Freigabestatus                            |
| Freigabestatus Bibliothek | unbestimmter Freigabestatus                            |
| Begriffe im Kontext       |                                                        |
| Leistungstyp              | Leistungsobjekt mit Verrichtung                        |
| Leistungsgruppierung      | Fahrerlaubnis (023)                                    |
| Verrichtungskennung       | Ausstellung (012)                                      |
| SDG-Informationsbereich   |                                                        |
| Lagen Portalverbund       | Führerschein (1090100)                                 |
| Einheitlicher             |                                                        |

| Modul                      | Sachverhalt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ansprechpartner            | Nein                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Fachlich freigegeben am    | 02.08.2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Fachlich freigegeben durch | Lower Saxony Ministry of Economic Affairs, Labour, Transport and Digitalization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Handlungsgrundlage         | <a href="http://www.gesetze-im-internet.de/bkrfqg_2020/">http://www.gesetze-im-internet.de/bkrfqg_2020/</a><br><a href="http://www.gesetze-im-internet.de/bkrfqv_2020/">http://www.gesetze-im-internet.de/bkrfqv_2020/</a><br><a href="http://www.gesetze-im-internet.de/bkrfqg_2020/">http://www.gesetze-im-internet.de/bkrfqg_2020/</a><br><a href="http://www.gesetze-im-internet.de/bkrfqv_2020/">http://www.gesetze-im-internet.de/bkrfqv_2020/</a>                                                                                                                                                                                                                                                                                                                                                                                                            |
| Teaser                     | You can apply for a driver qualification certificate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Volltext                   | <p>Road safety is to be improved within the European Union. For this reason, self-employed and employed drivers who carry out road haulage or passenger transport on public roads must have a special qualification.</p> <p>In addition to the required driving license, drivers must obtain a basic qualification to enter the profession.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Erforderliche Unterlagen   | <ul style="list-style-type: none"> <li>• Copy of proof of identity (e.g. identity card, passport, electronic residence permit)</li> <li>• Current biometric photo, in passport format (45 x 35 mm) in portrait format, frontal shot without border, without headgear and without covering the eyes</li> <li>• Copy of the previous driver's license</li> <li>• Proof of basic qualification, accelerated basic qualification or further training</li> <li>• Proof of other completed special training and further training measures within the meaning of the Professional Driver Qualification Ordinance (training on the inland transportation of dangerous goods for vehicle drivers or training on the protection of animals during transport), if these are to be credited,</li> <li>• If issued due to a change: proof of the corresponding change</li> </ul> |
| Voraussetzungen            | <ul style="list-style-type: none"> <li>• Possession of a driving license for categories C1, C1E, C, CE, D1, D1E, D or DE</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Kosten                     | Fees are charged in accordance with the German Road Traffic Fee Regulations (GebOSt). The amount of the fees is determined by the cost tariff in the appendix to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

| Modul                        | Sachverhalt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                              | the GebOST.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Verfahrensablauf             | <p>Please apply for the driver qualification certificate (FQN) in writing. The competent authority may require you to attend an interview in person. Please inform yourself in advance on the homepage of the driving license office responsible for you. There you will also find information about the documents you need.</p> <p>Once the application has been received, you will receive an invoice for the application fees.</p> <p>Once the application fee has been paid and the documents have been checked, the relevant office will have a driver qualification certificate produced by the Bundesdruckerei.</p> <p>The Bundesdruckerei will send you the driver qualification certificate.</p> |
| Bearbeitungsdauer            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Frist                        | You should contact the driving license office responsible for you in good time before the key number 95 on your driving license expires to find out, for example, whether an appointment for a personal appearance is necessary and how much notice is required.                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| weiterführende Informationen |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Hinweise                     | <p>The driver qualification certificate replaces the entry of the key number "95" in the driver's license.</p> <p><a href="https://www.bmvi.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/aenderungen-im-berufskraftfahrerqualifikationsrecht.html">https://www.bmvi.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/aenderungen-im-berufskraftfahrerqualifikationsrecht.html</a></p> <p><a href="https://www.bmvi.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/aenderungen-im-berufskraftfahrerqualifikationsrecht.html">https://www.bmvi.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/aenderungen-im-berufskraftfahrerqualifikationsrecht.html</a></p>                                                      |
| Rechtsbehelf                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Kurztext                     | The driver qualification certificate serves as proof of an existing professional driver qualification and replaces the entry of the code number "95" in the driver's                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

| Modul             | Sachverhalt                                                                                                   |
|-------------------|---------------------------------------------------------------------------------------------------------------|
|                   | license.                                                                                                      |
| Ansprechpunkt     | Responsibility lies with the Hannover Region, the districts and independent cities (driving license offices). |
| Zuständige Stelle | Responsibility lies with the Hannover Region, the districts and independent cities (driving license offices). |
| Formulare         |                                                                                                               |
| Ursprungsportal   | Applying for a driver qualification certificate, Ausstellung des Fahrerqualifizierungsnachweises beantragen   |