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Using the EU-DLR Point of Single Contact network to support the simple handling of administrative procedures

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/9300397/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99144017215000, 99144017215000
Leistungsbezeichnung I	Using the EU-DLR Point of Single Contact network to support the simple handling of administrative procedures
Leistungsbezeichnung II	Use a network of points of single contact to simplify administrative procedures
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung

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Leistungsgruppierung	Organisation (144)
Verrichtungskennung	Abwicklung (215)
SDG-Informationsbereich	
Lagen Portalverbund	Beratung und Netzwerke (2010300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	21.12.2021
Fachlich freigegeben durch	Lower Saxony Ministry of Economic Affairs, Labour, Transport and Digitalisation
Handlungsgrundlage	https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A32006L0123&from=EN https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=CELEX%3A02005L0036-20160524&qid=1471520594347 https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=CELEX%3A32018R1724 https://www.gesetze-im-internet.de/vwvfg/BJNR012530976.html#BJNR012530976BJNG001903310 https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A32006L0123&from=EN https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=CELEX%3A02005L0036-20160524&qid=1471520594347 https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=CELEX%3A32018R1724 https://www.gesetze-im-internet.de/vwvfg/BJNR012530976.html#BJNR012530976BJNG001903310
Teaser	If you want to work in Germany as an entrepreneur or professional, the Point of Single Contact will inform you about legal requirements and help you to handle administrative procedures quickly and easily online.
Volltext	As part of a Europe-wide network, the Points of Single Contact give you easy access to administrations and authorities. Points of Single Contact help you to: • if you want to become an entrepreneur in the field of EU-DLR in Germany or • if you wish to have your regulated professional qualification formally recognised.

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The Points of Single Contact will inform you about:

- application and required documents,
- competent bodies,
- Costs and
- Duration of the administrative procedure.

The Points of Single Contact also handle administrative procedures electronically for you. You receive your application and forward it to the competent authorities. This saves you from having to deal with the authorities. The Network of Points of Single Contact consists of Internet portals and personal contacts.

Hint: If you want to do business or work in another country of the European Union (EU), you will find the appropriate Point of Single Contact on the website of the EU Commission.

Erforderliche Unterlagen

Which documents you have to submit depends on your specific project.

Hint: Further information can be found in the electronic application process on the service portal of the responsible Points of Single Contact.

Voraussetzungen

The service of the Points of Single Contact can be used:

- Service provider
- Enterprise
- Founders and
- Persons wishing to have their regulated professional qualification recognised

from

- the Federal Republic of Germany,
- a Member State of the European Union (EU) or
- a Member State of the European Economic Area (EEA), currently Iceland Liechtenstein or Norway.

Kosten

The fee is variable and will be proportionate to the costs of the corresponding procedures and formalities (Art. 13 para. 2 EU-DLR). The amount of the costs

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	depends on the specific procedure.
Verfahrensablauf	If you want to use the service of the Point of Single Contact, you must contact the regionally responsible Point of Single Contact in the respective federal state in which you would like to carry out your project: • Go to the website of the Point of Single Contact of the federal state relevant to you. • There you can determine the administrative procedures necessary for your project. Search functions and/or electronic assistants are usually available for this purpose. • You will then be directed to the appropriate online procedures.
Bearbeitungsdauer	• for the provision of information: on the Internet portals: immediately Inquiries by e-mail: usually up to 3 days, as long as the documents are complete • for the processing time of the procedures: The processing time depends on the respective procedure and the competent authorities. You will find these in the descriptions of the procedures.
Frist	Time limits depend on the procedure and can be found in the corresponding procedural descriptions. Hint: The deadline does not begin until all required documents have been submitted in full.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	none
Kurztext	The following points apply to the EU-DLR procedure: • Administrative procedure through a single unit • Easier and faster online administrative procedures without administrative procedures • can use the service of the points of single contact: Service provider Enterprise Founder Persons wishing to have their professional qualifications recognised • Of: application, requirements and required documents, competent bodies, Costs and Duration of

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	the administrative procedure • Information by: Points of Single Contact (EA) • Application via: Points of Single Contact (EA) can be entrusted with the complete handling of administrative procedures various contact options: EA Online Portals EA Websites Telephone contact persons Email • responsible: Network of Points of Single Contact Coordination: Federal Ministry for Economic Affairs and Energy (BMWi)
Ansprechpunkt	http://www.ea-deutschland.de http://www.ea-deutschland.de
Zuständige Stelle	
Formulare	Forms available: Yes, but this may vary due to different procedures. Writing required: Yes, but this may vary due to different procedures. Informal application possible: Yes Personal appearance required: No http://www.ea-deutschland.de http://www.ea-deutschland.de
Ursprungsportal	Using the EU-DLR Point of Single Contact network to support the simple handling of administrative procedures, Netzwerk Einheitlicher Ansprechpartner der EU-DLR für die Unterstützung der einfachen Abwicklung von Verwaltungsverfahren nutzen