

99115008000000

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/32146/L100042>

Modul	Sachverhalt
Leistungsschlüssel	99115008000000
Leistungsbezeichnung I	
Leistungsbezeichnung II	Landlord's confirmation of residence; submission
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Bayern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	29.07.2024

Modul	Sachverhalt
Fachlich freigegeben durch	Bayerisches Staatsministerium des Innern und für Integration (Bavarian State Ministry of the Interior, for Sport and Integration)
Handlungsgrundlage	<a href="http://www.gesetze-im-internet.de/bmg/_19.html">http://www.gesetze-im-internet.de/bmg/_19.html</a> <a href="http://www.gesetze-im-internet.de/bmg/_19.html">http://www.gesetze-im-internet.de/bmg/_19.html</a> <a href="http://www.gesetze-im-internet.de/bmg/_54.html">http://www.gesetze-im-internet.de/bmg/_54.html</a> <a href="http://www.gesetze-im-internet.de/bmg/_54.html">http://www.gesetze-im-internet.de/bmg/_54.html</a>
Teaser	If you move into a new apartment, you will need confirmation from your landlord that you have moved in. You must present this to the registration office each time you register.
Volltext	<p>The landlord is obliged to cooperate in the registration of an apartment. Section 19 of the Federal Registration Act stipulates that the landlord or a person authorized by the landlord must issue the person obliged to register with a confirmation of moving in for submission to the registration authority:</p> <p>The landlord is the person who provides the dwelling (a dwelling within the meaning of the Federal Registration Act is any enclosed space used for living or sleeping). Landlords or their representatives, e.g. housing management companies, are the primary landlords. Housing providers can also be main tenants who sublet living space.</p> <p>The landlord's confirmation of residence must contain the following information:</p> <ul style="list-style-type: none"> <li>• Name and address of the landlord and, if the landlord is not the owner, also the name of the owner</li> <li>• Date of actual move-in</li> <li>• the address of the apartment</li> <li>• the names of all persons required to register who are moving in</li> </ul> <p>Simply submitting the tenancy agreement does not fulfill the statutory requirements, as it does not usually contain all the necessary information.</p> <p>The confirmation of the landlord can also be submitted electronically to the registration office.</p>

## Modul

## Sachverhalt

In this case, you will receive a so-called allocation feature from your landlord, which was previously communicated to him by the registration office. If the landlord or a person appointed by him refuses to issue the confirmation or if you are unable to receive the confirmation (in good time) for other reasons, you must inform the registration authority immediately.

## Erforderliche Unterlagen

## Voraussetzungen

### Kosten

There are no fees for issuing the landlord's confirmation of residence.

### Verfahrensablauf

You will receive the landlord's confirmation from your landlord.

It is also possible for landlords to submit the confirmation electronically to the registration authority if the municipal/city administration has opened a corresponding access point. In this case, you will receive a so-called assignment feature from your landlord, which will be communicated to him/her by the registration authority.

When you register with the registration office, present the landlord's confirmation of residence or state the allocation feature.

## Bearbeitungsdauer

### Frist

The landlord is obliged to issue the confirmation no later than two weeks after moving in. If the landlord refuses to issue the confirmation or if it is not possible for you to obtain the confirmation for other reasons, you must inform the registration authority immediately.

## weiterführende Informationen

### Hinweise

If the confirmation is not issued by the landlord, or is not issued correctly or on time, the landlord commits an administrative offense punishable by a fine of up to

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	<p>EUR 1,000.</p> <p>It is prohibited to offer or make available a residential address for registration to a third party, even though a third party neither actually moves into the apartment nor intends to do so. A violation of this prohibition constitutes an administrative offense and can be punished with a fine of up to EUR 50,000.</p>
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	BayernPortal, BayernPortal