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# Business deregistration

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/S1000020010000000768/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99050012070000
Leistungsbezeichnung I	Business deregistration
Leistungsbezeichnung II	deregister business
Typisierung	3b - Bundesaufsichtsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Cessation of a commercial enterprise, district office</div> , <div lang="en-x-mtfrom-de">Company shutdowns, district office</div> , <div lang="en-x-mtfrom-de">Company de-registrations, district office</div> , <div lang="en-x-mtfrom-de">Business advertisements, cancellations, district office</div> , <div lang="en-x-mtfrom-de">move</div> , <div lang="en-x-mtfrom-de">Business registration outside of Hamburg</div> , <div lang="en-x-mtfrom-de">Relocation of operations outside of Hamburg</div> , <div lang="en-x-mtfrom-de">Business de-registrations, district office</div>

Modul	Sachverhalt
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	26.06.2024
Fachlich freigegeben durch	
Handlungsgrundlage	<p>§ 14 Trade Regulations (GewO)  <a href="https://www.gesetze-im-internet.de/gewo/_14.html">https://www.gesetze-im-internet.de/gewo/_14.html</a></p> <p>§ 15 Trade Regulations (GewO)  <a href="https://www.gesetze-im-internet.de/gewo/_15.html">https://www.gesetze-im-internet.de/gewo/_15.html</a></p> <p>Fee schedule for economic administration (WiVwGebO HA  <a href="https://www.landesrecht-hamburg.de/bsha/document/jlr-WiVwGebOHA1991rahmen">https://www.landesrecht-hamburg.de/bsha/document/jlr-WiVwGebOHA1991rahmen</a></p>
Teaser	If you give up a permanent business, you must deregister it at the same time.
Volltext	If you give up a permanent business, you must deregister it at the same time. If you change the legal form of your business, you will also need to deregister it. First, you must deregister your business under the previous legal form. Then you must re-register your business under the new legal form. If you move the headquarters of your company or a branch or a dependent branch of your company to a new location without changing the jurisdiction, a business re-registration is sufficient.
Erforderliche Unterlagen	Copy of identity card or passport with registration certificate, or presentation of documents on site In case of electronic deregistration of business, self-declaration of identity if your company is registered there: Copy of the commercial register extract (for legal partnerships, for example GmbH, AG, registered merchant) Copy of the cooperative register

## Modul

## Sachverhalt

extract Copy of the extract from the association register

## Voraussetzungen

Your business is currently registered in Hamburg. You deregister your business as a sole trader or as a partner authorized to manage a partnership or as a personally liable partner of a KG or as a limited partner with management authority of a KG or as legal representative of a corporation (for example GmbH, AG) if you want to give up, want to move to a different area of responsibility than the current one or want to change the legal form of your business.

## Kosten

There are no costs for the first-time deregistration of a business. For each additional copy of the certificate you pay a fee of 10 euros. You can request this in person on site or in writing with a copy of your ID. If you request the certificate in writing, you will receive a fee notice.

## Verfahrensablauf

You can deregister your business in person or in writing using a form or electronically. Please enclose a copy of all required documents if you deregister your business using a form in written or electronic form. If you deregister in person or in writing, you must fill out the "Deregistration of Business" form and sign it personally. You can get the "Deregistration of Business" form online. In the electronic process, you provide the same information as when deregistering in person. You do not need the form and do not have to sign it in person. You can also have your business deregistered by a person who has been proven to be authorized and identified in writing by the business owner. Send the documents to the responsible authority. The responsible authority will examine your documents and, if necessary, request further documents or information from you. The responsible authority will inform you of the amount of the fees. You pay the fees. You will receive a certificate from the responsible authority for your business registration. The responsible authority forwards the deregistration of the business to other authorities, such as the tax office, the professional association, the Chamber of Crafts or the Chamber of Industry and Commerce and, if necessary, the registry court.

Modul	Sachverhalt
Bearbeitungsdauer	If you have filled out the form correctly and have the required documents, confirmation of the deregistration of your business will usually be sent within 2 weeks. The processing time varies depending on the current situation.
Frist	You are obliged to deregister your business at the time of closure or at the time of relocation to the jurisdiction of another registration district or at the time of change of legal form.
weiterführende Informationen	<a href="https://www.hamburg.de/service/info/11318717/">https://www.hamburg.de/service/info/11318717/</a> <a href="https://www.hamburg.de/service/info/11318717/">https://www.hamburg.de/service/info/11318717/</a> <a href="https://www.hamburg.de/service/info/11318720/">https://www.hamburg.de/service/info/11318720/</a> <a href="https://www.hamburg.de/service/info/11318720/">https://www.hamburg.de/service/info/11318720/</a> <a href="https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/GWR">https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/GWR</a> <a href="https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/GWR">https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/GWR</a>
Hinweise	If it is clear that you are going to close your business and you do not deregister your business, the deregistration will be carried out officially. You can submit business deregistrations to the Hamburg Chamber of Commerce, the Hamburg Chamber of Crafts and the Hamburg district offices. Registration in the commercial register does not replace the obligation to report.
Rechtsbehelf	No
Kurztext	Deregistration of the business is required if the business operations are discontinued, if the registered office or the registered office of a branch or dependent branch is relocated outside the previous municipality or if the legal form of the company changes. If a business is relocated within the area of responsibility of the previously responsible municipality, a change of business registration is sufficient.
Ansprechpunkt	<p>If you want to find out exactly who is responsible for your request, please follow the link to</p> <p>Hamburg Service</p>
Zuständige Stelle	District Office Altona

Modul	Sachverhalt
Formulare	
Ursprungsportal	Hamburg Service, Hamburg Service (Currently this link is only available in german)